

**MARKET SURVEILLANCE ADMINISTRATOR
ANALYST (ENTRY LEVEL)
LOCATION: CALGARY, AB**

About the MSA

The Market Surveillance Administrator is an independent enforcement agency established by the Government of Alberta to protect and promote the fair, efficient and openly competitive operation of Alberta's wholesale electricity markets and its retail electricity and natural gas markets. The MSA also works to ensure that electricity market participants comply with the Alberta Reliability Standards and the Independent System Operator's market rules. The work of the agency is done by small group of highly trained analysts, economists, legal and administrative staff.

Career opportunity

In this entry level role, you will report to the Manager Compliance, and support the MSA's compliance enforcement process in relation to ISO market rules and Alberta Reliability Standards. In this role you will work primarily within the MSA's compliance team and interact with market participants in the course of bringing compliance matters to a conclusion. *Candidates who have applied for the recently posted position of Compliance Analyst and also wish to be considered for this entry level position are encouraged to re-apply.*

Responsibilities

- Review and assess events and other information relating to suspected contraventions of ISO rules or Alberta Reliability Standards;
- Validate information and facts presented through database queries, Business Objects reports, and other data analysis tools;
- Provide recommendations regarding enforcement outcome consistent with applicable statutes and MSA procedures;
- Liaise with counterparts at the AESO, AUC, and market participant organizations to resolve issues;
- Develop a deep understanding of the ISO market rules and Alberta Reliability Standards and processes related to rules and standards development;
- Maintain compliance records and prepare written notices to market participants;
- Compile a range of reporting metrics on a quarterly and annual basis.

Qualifications

- Bachelor's degree (or higher) in Economics, Business or other quantitative discipline
- 1 - 2 years prior experience in a technical or quantitative analyst role or similar internships
- Advanced MS Office skills
- Detail oriented with exceptional organizational skills
- Excellent written and verbal communication skills
- A high level of initiative and ability to balance competing priorities
- Direct knowledge of the Alberta Electric System and/or generation operations is a plus
- Prior experience with SQL, R, and databases is a plus

To apply, send a covering letter and resume to careers@albertamsa.ca by March 24, 2017 quoting the position title in the subject line.

We thank all applicants for their interest in the Market Surveillance Administrator; however only those candidates selected for an interview will be contacted. A successful candidate will need to undergo background checks prior to the commencement of employment.

Notes

This competition may be used to fill future vacancies within the MSA at the same classification.

Privacy Notice

The personal information contained in cover letters and resumes is being collected for the purpose of determining your eligibility and qualifications for a position with the MSA. This information is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection or use of this information, please contact the MSA's FOIP Coordinator, #500, 400 – 5th Avenue S.W. Calgary AB T2P 0L6 or by telephone at 403-705-3181.