

April 12, 2005

## NOTICE TO PARTICIPANTS

### Re: Information Disclosure Procedure (IDP) – Process Change

In the summer of 2004, the MSA committed to increasing the frequency of outage report publications and moving to a more frequent outage reporting system. With the AESO approval of the revised OPP 601, we are able to implement the new outage reporting system, (see [www.aeso.ca](http://www.aeso.ca) for the AESO announcement).

Beginning Tuesday April 26, participants are required to submit outage and derate information using only the AESO ETS screens by entering their Total Declared Energy (TDE) values. The most recent values will be used to create the outage reports. The reports will be produced in chart format and the most current information will be available on demand via the AESO reports page.

It is essential that participants continue to disclose their outages in a timely manner and not take any commercial action prior to making outages public. The MSA will not be granting any allowances for improper TDE submissions and will be vigilant in the monitoring of outage information and the enforcement of the Trading Practices Guideline.

In order to have a smooth conversion we expect participants to follow the transition plan below:

- From **April 18 to April 25**, participants will re-enter all previously submitted outage schedules (that have not occurred or been completed yet) into the ETS, as per procedures detailed in OPP 601 Section 4.3. This will populate the database and will be compared to the existing outage information.
- From **April 18 to April 25**, participants will submit ongoing outage and de-rate schedules by **both** emails and ETS. The MSA will be following up to ensure both methods are being used. The outage report will be based on the outage database and published on the MSA site as usual.
- Starting on **April 26**, participants will submit outage and de-rate schedules by ETS only. The outage reports will be based on this ETS data and be available on the AESO site.

Please ensure all staff currently sending emails to [outage.scheduling@aeso.ca](mailto:outage.scheduling@aeso.ca) are informed of this procedural change and properly trained on the submission of TDE values. If you require assistance with the ETS system please refer to the participant manual or continue to contact AESOfirstcall at 1-888-588-2376.

This change impacts generation outage information submissions. Transmission and load outage information will continue to be emailed to [outage.scheduling@aeso.ca](mailto:outage.scheduling@aeso.ca) and reflected in an information page on the MSA website. A link to our site will be located in top right of the report page as part of the “help” section along with MSA contact information.

Moving the outage reports from being published three times each work day to a near real time system will significantly reduce the time lag and make the disclosure of timely information available to all participants 24 hours a day.

The MSA thanks you for your cooperation in this effort.

Yours truly,

***“Original Signed”***

Mike Nozdryn Plotnicki  
Manager, Market Monitoring